

GOVERNMENT OF KERALA

021952

Abstract

Local Self Government Department - Panchayat Establishment - Delegation of powers of Additional Director of Panchayats and Joint Director of Panchayats - Sanction accorded - Orders issued.

**LOCAL SELF GOVERNMENT (EP-B) DEPARTMENT**

G.O.(Rt) No.1931/2009.LSGD. Dated, Thiruvananthapuram,30.7.2009.

- Read:-
- 1) GO (MS) No. 52/75/LA&SWD dated 26.2.1975
  - 2) GO (MS) No. 27/90/P&ARD dated 17.8.1990
  - 3) GO (MS) No. 15/08/LSGD dated 15.1.2008
  - 4) Letter No. E1-1101/2007 dated 15.3.2008 from the Director of Panchayats, Thiruvananthapuram.
  - 5) GO(P) No. 350/2008/Fin dated 6.8.2008.

ORDER

In Panchayat Department, the powers of Joint Director of Panchayats (Administration & Development) were delegated as per GO read as 1st paper above. A post of Additional Director of Panchayats was created as per GO read as 3rd paper above. The Director of Panchayats has furnished a revised proposal of delegation of powers of Additional Director of Panchayats and Joint Director of Panchayats in the Panchayat Department vide letter read as 4th paper above.

Government have examined the said proposal and placed it before the Empowered Committee. The Empowered Committee which met on 20.12.2008, approved the same with certain modifications. In these

circumstances, Government are pleased to accord sanction for the delegation of powers of Additional Director of Panchayats and Joint Director of Panchayats, as appended to this order, vide stipulations in GO read as 2nd paper above and subject to the condition that these powers do not supercede the powers issued in the GO read as 5th paper above.

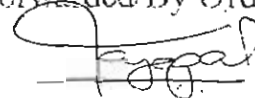
(By order of the Governor)

K.S.Satheesh Chandran  
Deputy Secretary to Government

To

- The Director of Panchayats, Thiruvananthapuram.
- The Director, Local Fund Audit, Thiruvananthapuram.
- The Accountant General (A&E/Audit) Kerala, Thiruvananthapuram/Thrissur ( This is issued with the concurrence of Finance Department)
- The Finance Department (Vide 13269/Exp.B4/09/Fin dated 11.5.2009)
- Stock file Office Copy

Forwarded/By Order



Section Officer

**Delegation of Power of Addl. Director of Panchayats and Joint Director of Pauchayats**

<b>1. Additional Director of Panchayats</b>			
Sl No	Description of Item	Extent of Delegation Proposed	Remarks
1. ✓	Transfer and Posting	To order the transfer and posting of all kinds of Secretaries, Head Clerks and Junior Superintendents.	Fresh
2	Leave	1) To Sanction C.L. to all Assistant Director of Panchayats and Deputy Director of Panchayats 2) To Sanction all kinds of leave not exceeding four months to all Gazetted Officers in the Department.	Fresh
3	Disciplinary Action	To initiate and finalise disciplinary action against all officers including those officers whom he is competent to appoint	Fresh
<b>Financial Powers</b>			
Sl. No	Item	Revised Powers (Proposed)	Remarks
1	Cermonial function	To incur expenditure for each ceremonial function up to Rs. 1,000 to an annual limit of Rs. 5,000 ✓	Fresh
2	Disposal in Auction	Rs. 5,000 in each case and subjected to a maximum of Rs. 50,000	Fresh
3	Petty Expenses	Rs. 1,000 to an annual limit	Fresh
4	Petty Construction repair and maintenance	Up to Rs. 5,000 in each case with out reference to PWD ( on a proper estimate of each case subject to a maximum of Rs. 25,000 according to budget provision and existing rules)	Fresh
5	Repairs of Motor Vehicles	Rs. 10,000 in each case and subject to a maximum of Rs. 30,000 and existing rules	Fresh

6	Contingencies - Non-recurring	Rs. 1,000 at a time and subject to a maximum of Rs. 10,000 and existing rules.	Fresh
7	Printing	Rs. 1,000 in each case and subject to a maximum of Rs. 20,000 ( In emergent cases printing work may be entrusted to Private Presses without reference to SGP not exceeding Rs. 1,000 to annual limit of Rs. 20,000)	Fresh
8	Purchase (i) Stationery (Local Purchase of Stationery)	Rs. 1000 at time subject to Annual limit of Rs. 10,000 and existing rules.	Fresh
9	Renting of Private Building	Up to 2,500 in each case ✓	
10	Write off/remission of irrecoverable arrears	Up to Rs. 10,000 each case subject to an annual limit of Rs. 50,000 Subject to the condition that reporting the matter to the Director, Local Fund Audit	Fresh
11	(i) Purchase of furniture	Rs. 10,000 in each case and subject to a maximum as in budget provision and following Store Purchase Rules.	Fresh
	(ii) Purchase of books	Rs. 10,000 subject to budget provision, annual limit and existing rules.	Fresh
12	(i) To sanction Temporary advance/Non refundable advance from GPF	Rs. 2,00,000 As per GPF rules	Fresh
	(ii) To sanction	Rs. 2,00,000. As per KPF rules.	Fresh

	Temporary advanced/Non refundable advance from KPEPF		
13	Disposal of unserviceable articles	Rs. 25,000. To sanction the disposal of unserviceable article the value does not exceed Rs.1,000 in each subject to the condition laid down in Article 163-165 of KFC. Vol 1	Fresh
14	Write off the value of unserviceable articles	Rs. 5,000 in each case and subjected to an annual limit of Rs. 50,000 when the book value does not exceed Rs. 500 in each case.	Fresh
15	Counter signing of bills	To countersign the TA Bills of all Deputy Directors of Panchayats	
16	Medical reimbursement	To sanction medical reimbursement of all Officers in the Directorate	Fresh

### II. Joint Director of Panchayats ( Administration)

Sl.No.	Description of item	Extent delegation Proposed	Remarks
1	Transfer and Postings	To order the transfer and postings of all Non Gazetted Officers except all kinds of Secretaries, Head Clerks and Junior Superintendents.	Fresh
2	leave	1) To Sanction CL to all Senior Superintendents in the Department. 2) To Sanction all kinds of leave to all N.G.O's in the Directorate. 3) To Sanction surrender of Earned Leave to all officers and all Gazetted Officers.	Fresh

Pension	To sanction Pension and other retirement benefits to all NGO' in the Directorate subject to the clearance from the Director , Local Fund Audit.	Fresh
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**Financial Powers**

Sl. No.	Item	Revised Powers (Proposed)	Remarks
1	Cycle Advance	To accord sanction for the grant of cycle advance subject to existing rules	Fresh