



GOVERNMENT OF KERALA

Abstract

Local Self Government Department – Performance Audit- 'Saankhya' the Accrual Based Double Entry Accounting software-Creation of State and District level Saankhya Support Cells for sorting out field level issues related to Saankhya software -Orders issued-

LOCAL SELF GOVERNMENT (AA) DEPARTMENT

G.O.(Rt) No.2190/ 2014/LSGD

Dated,Thiruvananthapuram, 22/08/2014.

Read:- G.O (Ms)No. 308/2010/LSGD dated 23rd December 2010, Thiruvananthapuram.

ORDER

As per the Government Order read above accrual based double entry accounting system using Saankhya, accounting software application has been implemented in three tier panchayats from 1st April 2011. The roll out of Saankhya software has been completed and all the three tier panchayats are using the above software for accounting purposes.

(2) Training has been given to the Accountants in Grama Panchayats, Block Panchayats and District Panchayats in accrual based double entry accounting and Saankhya application software. In the grama panchayats, many of the Accountants of Grama Panchayats, who got training and having sufficient hands on experience in Saankhya were promoted to the post of Assistant Secretaries. Though training has been extended to the newly promoted Accountants also, many problems cropped up in the field relating to domain and software. Due to the lack of capacity in the panchayat level, many issues related to Saankhya software are being reported to the Help Desk functioning in Information Kerala Mission. Since the number of complaints receiving at the Help Desk are at large scale, Information Kerala Mission is not able to attend and solve the issues in time. However, most of the domain issues are solvable at the point of origin itself. An analysis of pending complaints in Information Kerala Mission revealed that most of the issues could be sorted out at the place of origin itself by application of mind and logical analysis. This necessitates the requirement of some local support for concurrent consideration of complaints and instant solutions.

(3) As an experimental measure, a Saankhya cell was created in Thrissur District by drafting the services of experienced Assistant Secretaries who were willing to contribute their spare time for the purpose. The complaints in the district were attended to by the Cell members and in cases where necessary, one or two members visited the panchayats for onsite verification and settlement of the complaint. This experiment proved to be successful.

and the number of complaints reported to the help desk turned out to be very few.

(4) At this juncture, the State Performance Audit Officer has suggested to create a state level and district level Saankhya supporting Cells for the fast and easy redressal of complaints related to the Saankhya application software originating at various panchayats.

(5) Government have examined the proposal in detail and are pleased to order the formation of state level and district level Saankhya support cells in the following manner.

District level Saankhya support Cell

All Assistant Directors of Panchayats are directed to constitute a district level Saankhya support cell consisting of ;

1. Around ten Assistant Secretaries or Junior Superintendents, having sufficient experience and expertise in Saankhya, who are willing to contribute their service voluntarily for the cause.
2. Selected Accountants cum IT Experts
3. District Technical Officer of Information Kerala Mission

(6) Assistant Directors of Panchayat shall nominate one of the Assistant Secretaries or Junior Superintendents as the Convenor and another one as Co-convenor. The number of Assistant Secretaries or Junior Superintendents in the Cell may be increased if found necessary. The Panchayats in the district shall be distributed among the Assistant Secretaries or Junior Superintendents location wise. Complaints originating in a panchayat may be sent to the concerned member of the Support Cell by e-mail. On receipt of such a complaint, the member himself or in consultation with other members of the Support Cell shall find a solution to the problem. Cases which cannot be solved at Panchayat level shall be registered with Information Kerala Mission. The Cell members shall meet together as per requirements and convenience. If a complaint originating from a particular Panchayat requires onsite visit by the members of the Cell, the Assistant Director of Panchayat shall make necessary arrangement for the same. The Panchayats concerned shall meet the expenditure in connection with the visit of members. The District level support Cell shall take up the issues originating from District and Block panchayats as well.

State Level Saankhya Support Cell

(7) A State level Cell for the review of the smooth implementation of Saankhya and functioning of District level Saankhya support cells shall be constituted with the following members.

1. State Performance Audit Officer - Convenor
2. Director of Panchayats - Member
3. Shri. Aiaby Mohandas,
Team Leader, Saankhya team, IKM - Member
4. Shri. Abdul Basheer, IKM - Member
5. Dr. J.B. Rajan, Asst. Professor, KILA - Member
6. All District level Convenors
& Co-convenors - Members

(8) The State Cell shall meet at least once in a month and review the state of accounts in the panchayat and the progress of Saankhya proliferation. The Director, KILA shall extend all facilities for the meeting of the State level Saankhya Support Cell.

By order of the Governor,
PRASANNAKUMARI M.C
DEPUTY SECRETARY TO GOVERNMENT

To

The Director of Panchayats Thiruvananthapuram.

The Commissioner of Rural Development, Thiruvananthapuram.

The State Performance Audit Officer, Local Self Government Department,
Thiruvananthapuram.

The Director, Kerala Institute of Local Administration, Thrissur.

All Deputy Directors of Panchayats, Thiruvananthapuram.

All Assistant Directors of Panchayats (Performance Audit)

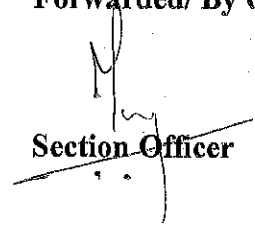
All Assistant Development Commissioners (Performance Audit)

✓ The Executive Chairman and Director, Information Kerala Mission, (For publishing in the
LSGD website)

The Principal Accountant General (A&E) (Audit), Kerala, Thiruvananthapuram.

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Section Officer