



GOVERNMENT OF KERALA
Finance (Secret Section) Department

C I R C U L A R

No.29/2023/Fin.

Dated, Thiruvananthapuram, 24-03-2023

*Sub: - Regulation of the working arrangement of staffs in Government
Departments - Instructions issued- Reg.*

*Ref: - 1. G.O. (P)No.442/2012/Fin dated 08.08.2012
2. G.O. (P)No.136/2022/Fin dated 04.11.2022*

As per the Government Order referred 1st above, working arrangement of staff is not allowed except in Health and Family Welfare Department. However, in several instances have come to the notice of the Government that various departments have issued orders violating the above norm. In this circumstances, the following instructions are issued to curb the practices of allowing working arrangements flouting the extant norms in this regard:

1. Any relaxation to the prevailing norms of working arrangement, issued under the Government Order 1st above, shall require the prior permission of the Government, with the formal concurrence from Finance Department.
2. All Heads of Department shall ensure the strict compliance of the norms of working arrangement as laid down in the Government Order dated 08.08.2012 and any lapse in this regard would be viewed seriously.
3. Any payments on account of working arrangement (salary, wages, etc.), granted in contravention to these instructions, would be recovered as loss sustained to the Government along with penal interest as stipulated in the Government Order referred 2nd above.

VINAYAN V.S.

Under Secretary (Finance)

To

All Heads of Departments and Offices.

All Departments (all Sections) of the Secretariat including Law Department.

The Director of Treasuries, Thiruvananthapuram.
The Secretary, Kerala Public Service Commission, Thiruvananthapuram
The Secretary, Kerala State Electricity Board, Thiruvananthapuram
The Managing Director, K S R T C, Thiruvananthapuram
The Registrar, High Court of Kerala, Ernakulam
The Registrar, University of Kerala/Cochin/Calicut/Mahatma Gandhi/Kannur/
Kerala Agricultural University/Sree Sankaracharya Sanskrit University/APJ
Abdul Kalam Technological University/Kerala University of Fisheries and
Ocean Studies/Kerala University of Health Sciences/ Kerala Veterinary and
Animal Sciences University/ Thunchath Ezhuthachan Malayalam
University/National University of Advanced Legal Studies/Central University
of Kerala
The Advocate General, Kerala, Ernakulam
The Registrar, Kerala Lok Ayukta, Thiruvananthapuram
The Secretary, Ombudsman for LSGI, Thiruvananthapuram
The Secretary, Kerala State Human Right Commission/Kerala Women's
Commission, Thiruvananthapuram
The State Election Commissioner, Thiruvananthapuram
The State Information Commissioner, Thiruvananthapuram
All Secretaries, Additional Secretaries, Joint Secretaries, Deputy Secretaries
and Under Secretaries to Government.
The Secretary to Governor.
The Private Secretaries to Chief Minister and other Ministers, Government
Chief Whip and Leader of Opposition.
The Private Secretary to Speaker/Deputy Speaker.
The Director of Public Relations, Thiruvananthapuram
The Officer on Special Duty to Chief Secretary
The Managing Directors/General Managers of all Government Companies/
Boards/ Corporations/Autonomous Bodies
Nodal Officer, www.finance.kerala.gov.in
The Stock File/Office Copy (SS-3/41/2022-FIN E 2379950).

Forwarded/By Order



Section Officer